

## Meeting Minutes

**August 13, 2020 | 10:30 a.m.**

Location: Zoom (online)

**Attendance:** Victor Iyilade, Jerry Firth, Abigail Shaekspeare, Janelle Leegstra, Tymmarah Mackie, Vanessa Willett, Katherine Archibald, Aileen Burke, Amanda Jensen, Mark Davids (SAIPA Rep), Melody Scout, Jerry Firth, Terra Plato, Gurpreet Singh, Riley, Vincent Varga, Vanessa Willett, Melody Scout, Lori Harasem, Glenda Bonifacio, Sharon Yanicki

**New:** Janelle Leegstra

## Acknowledgement Statement / Blackfoot Prayer (Moment of Silence)

## Welcome / Introductions

### Consent Agenda:

1. Minutes July 9, 2020 (*attached*)
2. Consent Agenda Report August 13, 2020 (*attached*)
  - a. Review Actions of Prior Meeting
    - i. Distribute LDIA Contact List to Members (Jerry)
    - ii. Website Forum Function (Membership Group)
    - iii. Lunch N' Learn Coordination (Victor/Jerry/LPL)
    - iv. Public Awareness Campaign Key Messages (ALL)
      1. Tymm (City of Lethbridge) inquired about the status of the campaign.
      2. Progress has been relatively stagnant, especially since COVID lockdown in March.
      3. **Action:** Jerry & Tymm will discuss. Jerry will follow-up and report for the next meeting.
    - v. Blog Guideline (Media Group)
    - vi. Member Inventory (ALL)
  - b. Co-Chair Update
    - i. Work Group Participation
3. Agenda August 13, 2020
  - a. Add Multicultural Grant for discussion.
4. Next meeting September 10, 2020, Zoom (online)

*Moved by: Sharon; Seconded by: Vincent; Approved by Consensus*

### New Business:

1. **Co-Chair Election**



- a. Co-Chairs Victor and Jerry tendered their resignation for fall 2020 (September meeting).
  - i. for personal reasons, they are both unable to complete the second term of their 2-year role as co-chairs.
- b. Jerry and Victor are willing to support the transition to new co-chairs.
- c. Some members expressed their appreciation for the work done and the leadership provided by Jerry and Victor as co-chairs.
- d. The TOR does not specify a nomination/election process, so the members discussed and decided on a process for both.
  - i. All LDIA members are eligible to be nominated. Nomination can be for self, or by another member. Members must accept the nomination to be valid.
  - ii. Deadline for nominations will be Friday August 28, 2020 (two weeks prior to the next meeting).
  - iii. Nominees to provide a brief bio, to be emailed to members by September 3, ahead of the next meeting.
  - iv. The official call for nominations will be called at this meeting and an email will be sent to all members, to inform those not present.
    1. **Action** – email call for nomination to members. (Jerry)
  - v. Election to occur at next LDIA meeting, September 10, 2020 (counting of ballots).
  - vi. Everyone on the membership list can vote (as per the circulated membership list).
  - vii. Member voting is not limited to one organizational representative; every current member of LDIA can vote as an individual member.
  - viii. Members unable to attend the meeting are able to vote via electronic ballot (email) are to be submitted to the LDIA email account (info@ldiayql.com) prior to the start of the September 10 meeting.
    1. An email with details, including deadline, will be send out to members.
    2. Electronic ballots will be deleted following the count.
  - ix. If no more than two members are nominated, an election will not occur, and both members will be elected by acclamation (no ballots required).
- e. Formal Call for Nomination, called by Co-chair, Jerry.

## 2. TOR Review

- a. It was suggested that the TOR should be updated as LDIA transitions from an alliance to a society during the fall.
- b. Review of a proposed change to the TOR, as suggested by the Governance Committee.
  - i. Remove requirement for member attendance at meetings (members are currently moved from the active membership list to a non-active list after three missed meetings).
  - ii. Discussion ensued, with multiple issues raised

1. Issue 1: Structural Exclusion: The Governance Committee members expressed concern about this type of restriction on membership as it is exclusionary and not consistent with the principles of the LDIA charter (which seek to support respect for diversity and inclusion). Anyone who is working and unable to attend the meetings as currently scheduled is excluded. Members then cycle on and off the active membership list as they are able to participate.
  2. Issue 2: Active Membership: Other members expressed concern that people who can't participate should not be included as active members of LDIA. Currently LDIA is an alliance, and members need to reflect those who are actively engaged (committed and knowledgeable about the activities of the alliance).
  3. Issue 3: Membership Expectations: Requiring attendance at a monthly meeting would not be expected for membership in a society (changes were proposed for the transition from an alliance to society bylaws). LDIA is currently an alliance that builds on key principles and requires a commitment to those principles. To support those principles, active membership needs to be clarified.
    - a. Types of membership could be considered: There can be a central group that are attending – regular member and there could be friends of LDIA that includes supporters who don't attend.
    - b. Once we transition to society status there would be an Executive/Board that meet regularly, and a member would participate in committees/membership meetings.
  - iii. Governance Group will take all three issues into consideration to draft amendments, as needed.
  - iv. Time not allowing for further discussion and review.
    1. **Action** – All members to review the proposed amendments and provide feedback to co-chairs by August 21.
    2. **Action** – Email TOR to members for review. (Jerry)
    3. **Action** – Further review and edits by the Governance Group.
- 3. Meeting Location**
- a. Discussion around restarting in-person meetings and what measures would be needed.
  - b. Consensus that there is no urgent need to meet in person and will continue to meet via Zoom.
  - c. Keep this discussion as a standing item on the agenda, as we continue to navigate the pandemic.
- 4. Multicultural Grant**
- a. This grant has a deadline every three months.



- b. **Action** – email members to generate interest in a collaboration and connect interested parties. (Jerry)

**Ongoing Business:**

1. **Community Response Model**

- a. Tabled

**Work Group Updates:** Tabled

**Round Table:** None

**Agenda Items for Next Meeting:**

1. Tabled Items:
  - a. Community Response Model
  - b. Work Groups
2. Financial Update on Funding
3. Action Plan Update
4. Co-Chair Election (if required)

**Attachments for Review:**

1. Minutes July 9, 2020
2. Consent Agenda Report August 13, 2020
3. TOR Amendments (DRAFT)
4. Members Contact List

**Today's Lunch N' Learn:** *Decolonizing Allyship*

In attendance: 12    Registered: 16